

# NHDES Roster of Prequalified Licensed Engineering Firms Application - New and Renewal

version 2.2

## Form Input

*\*Please note that this paper template is to be used for data gathering purposes only. This paper form will not be accepted by the agency.*

### Application Information

**Is this request for a new listing or a renewal?** *\*Select One*

A renewal. The applicant is currently listed on the NHDES Roster for Pre-Qualified Licensed Engineering Firms.

A new application. The applicant is not currently listed on the NHDES Roster for Pre-Qualified Licensed Engineering Firms.

If you are currently listed on the Roster and you wish to add a new category or categories, you must submit a new application.

**Category/ies for which prequalification is sought:** *\*Select All That Apply*

Category 1: Water Supply Engineering Including Treatment

Category 2: Water Pollution Control Engineering Including Wastewater Treatment

Category 3: Water or Wastewater Piping Systems Only, Including Pumping

Category 4: All of the above

**Applicant Name**

The business address information submitted should be the NH local/regional office. Please do not include corporate headquarters information.

**Principal of the Applicant**

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Title**

Phone Type	Number	Extension
Business	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Home	<input type="text"/>	
Mobile	<input type="text"/>	

**Email**

**Fax**

**Mailing Address**

**Address Line 1**

**Address Line 2**

City	State/Area	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Applicant (Licensed Engineering Firm) Information**

**Type of business organization** *\*Select One*

- Corporation
- Limited Liability Company (LLC)
- Partnership, General or Limited

**Please provide the business organization's website address.**

**Physical Office Address**

**Address Line 1**

**Address Line 2**

City	State/Area	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Additional Principals**

Full Name	Title

If you do not have additional principals to add please use the X to delete the row. This will correct the error.

**Remove Principals**

*\*Please note that this control is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

Full Name

**Certificate of Good Standing from NH Secretary of State**

Please upload current Certificate of Good Standing.

Multiple attachments are not allowed. Please be aware that files exceeding 10 MB in size are not recommended. The following file types are accepted: \*.pdf

**Comment**

Confidential (Please note NHDES does not accept confidential attachments for this application. Attachments marked confidential will be returned and will delay processing of your application.)

**Certificate of Registration issued by NH Board of Professional Engineers, pursuant to RSA 310-A:20.**

Please upload current registration authorizing the applicant as an engineering service business organization in NH.

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**Category 1: Water Supply Engineering Including Treatment**

*\*Please note that this section is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

**Is the Applicant (licensed engineering firm) a Listed Firm on the current Roster for this Category?** *\*Select One*

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Yes  No

**Remove Qualified Water Supply Project Engineers**

*\*Please note that this control is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

<b>Full Name</b>

**Category 1: Water Supply Engineering Qualified Project Engineers**

Full Name	NH PE #	Title	Years Exp

**Professional Resumes for Project Team**

Please provide professional resumes for each member of the project team listed above.

Multiple attachments are not allowed. Please be aware that files exceeding 10 MB in size are not recommended. The following file types are accepted: \*.pdf

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**Water Supply Project Lead** *\*Select One*

**Water Supply Qualified Project Information**

*\*Please note that this control is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

Project #	Project Title	Project Location	Year Completed	Project Cost

**Plans, specifications and reports related to project 1 on the above listed table.**

*\*Please note that this control is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

Please label all attachments with the project title.

Multiple attachments are not allowed. Please be aware that files exceeding 10 MB in size are not recommended. The following file types are accepted: \*.pdf

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**Plans, specifications and reports related to project 2 on the above listed table.**

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**Plans, specifications and reports related to additional projects on the above listed table.**

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**Project promotion sheets and/summary tables of relevant projects including those supplied as samples above.**

Please label all attachments with a descriptive project title.

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**Category 2: Water Pollution Control Engineering Including Wastewater Treatment**

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**Is the Applicant (licensed engineering firm) a Listed Firm on the current Roster for this Category?** *\*Select One*

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Yes  No

**Remove Qualified Water Pollution Project Engineers**

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Full Name

**Category 2: Water Pollution Engineering Qualified Project Engineers**

Full Name	NH PE #	Title	Years Exp

**Professional Resumes for Project Team**

Please provide professional resumes for each member of the project team listed above.

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**Water Pollution Project Lead** \*Select One

**Water Pollution Qualified Project Information**

*\*Please note that this control is conditionally displayed based on the answer to other question(s) and may not be available in the electronic form.*

Project #	Project Title	Project Location	Year Completed	Project Cost
<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>
<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>	<div style="border: 1px solid black; height: 26px;"></div>

**Plans, specifications and reports related to project 1 on the above listed table.**

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**Plans, specifications and reports related to project 2 on the above listed table.**

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**Plans, specifications and reports related to additional projects on the above listed table.**

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**Category 3: Water or Wastewater Piping Systems Only, Including Pumping**

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**Is the Applicant (licensed engineering firm) a Listed Firm on the current Roster for this Category? *\*Select One***

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Yes  No

**Remove Water or Wastewater Pumping and Piping Systems Qualified Project Engineers**

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Full Name

**Category 3: Qualified Water or Wastewater Pumping and Piping Systems Project Engineers**

Full Name	NH PE #	Title	Years Exp



**Professional Resumes for Project Team**

Please provide professional resumes for each member of the project team listed above.

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**Water or Wastewater Pumping and Piping Systems Project Lead** \*Select One

**Water or Wastewater Pumping and Piping Systems Qualified Project Information**

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Project #	Project Title	Project Location	Year Completed	Project Cost
<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>
<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>	<div style="border: 1px solid gray; height: 25px;"></div>

**Plans, specifications and reports related to project 1 on the above listed table.**

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**Plans, specifications and reports related to project 2 on the above listed table.**

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## Final Comments for NHDES

Did you find the electronic format helpful? *\*Select One*

Yes  No

Please describe the ease of filling out this form. *\*Select One*

- The form was easy to fill out.  Generally pretty easy but with some confusing sections.  
 Generally confusing but with some sections that were easy.  The form was difficult to fill out.

Do you have any suggested improvements for the form?

## Fee Information

### Paying your Fee

At this time, we only accept online payments for this application. Once you submit your form you will be asked to pay the fee and our vendor Lexis Nexis will send you and email verification of that payment. Please keep this email as your verification of payment.

**Total Fee due for this application.**

*Calculated*

Please follow the instructions after you submit your application to download the payment invoice for this application. This invoice will need to be submitted with your payment.